



Dear _____,

My name is _____ I am the parent of _____.

(Your name)

(Your Childs name)

I was selected as the Homeroom Parent for your classroom, and I am very excited to work with you on the five Holiday Parties.

Enclosed in this folder are Parent Volunteer Participation forms and it's attachments for the five Holiday Parties. Please send a copy home with each student. The bottom portion of the form will be returned. Please send them back to me in this folder via my Childs backpack.

Is it possible for you to send to me a student list (first name only) so that I can keep track of the responses from parents? This will allow me to know if one is missing and to whom I will have to send a second request. I will check with you periodically to see if the list has changed. Let me know if there are any special requests that you have for these parties.

I am looking forward to working with you and making these parties memorable for the students.

Name: _____

Email: _____

Phone: _____
